

MINUTES

Swimming New Zealand
Technical Advisory Committee

Meeting Date 17–18 October 2015
Location Auckland
Activity Technical Advisory Committee Face to Face Meeting

1. Present/Apologies Lyn Sutherland, Ross Bragg late Saturday pm & Sunday

2. Previous Minutes

a	Confirmation of Minutes	Moved Gavin, Seconded Dianne	
b	Matters arising / Actions, Not covered by other agenda items	Covered in agenda items	

3. Reports from Regions Ross, Gavin, Matt, Dianne, Ron
(New officials, Qualified officials, facilities etc)
Issues covered in agenda items

4. Discussion Items

a	Region to Region Qualifications – Any news?	Ross and Matt have resolved this issue	
b	Sir Owen Glen Pool - <i>Ross</i>	Condition of starting blocks. Ports for cables. Cleanliness and tidiness of AOD Room. Before and after each meet. Communication to AUT about above issues.	SNZ
c	Quick debrief re Sir Owen Glen Pool & Short Course, covering: - <i>Ron</i>	General discussion surrounding Ron, Ross and Lyn's report. Reports accepted	
i	Format & programme of short course event	Events and High Performance looking into format.	
ii	Sir Owen Glen facility & lessons learnt	Report accepted	
d	Supply of timekeepers, office personnel, additional officials at SNZ meets	Communication needed between regional TAC's and members.	
e	CRS qualification paper <i>by Lyn</i>	Additions and changes made. From 1/01/2016 you must complete CRS qualification prior to becoming a National Referee. – moved Gavin, seconded Ron.	DF & LH
f	Accreditation cards for officials on pool deck - <i>Gavin</i>	Lanyard Sleeves – Keegan to investigate sourcing and costing. Investigate cost of name badges.	KM
g	Meet Director's reports – Age Groups, Short Course And Secondary Schools	Sec Schools – Recommendations - 8.30 start on first & subsequent days instead of 10am. - Mixed school relay exhibition swims in relays. - 400's and 200's Freestyle not on same night. - Officials catering worked well using goody	

		<p>bags taken around pool by clubs. This could be used at all meets.</p> <p>NAGs – Wellington Exceptional. Noted that a Referees briefing should be held at the start of the meet with all referees and everyday for the referees for that particular day at each meet. Pre-session brief and post session de-brief to be held by referees for officials to continue.</p>	
h	Assessments – Age Groups, Short Course and Secondary Schools	All assessments accepted	
i	Visit to Hawkes Bay Poverty Bay – <i>Dianne, Matt, Lesley</i>	<p>Recommendation - Regional qualifications are to be assessed by SNZ TAC Members in Hawkes Bay Poverty Bay.</p> <p><u>***to maintain a National Referees qualification you will need to be assessed at a National Championship meet or Regional Championship meet by a TAC Member within a 2 year period. Moved Lesley, seconded Matt, unanimous.</u></p> <p>Effective 1st January 2016.</p>	
	Visit to Nelson Marlborough - <i>Lesley</i>	Visit went very well with many officials qualifications completed.	
j	Pool Surveys – <i>Ross</i>	<p>Not enough pools have surveys. Surveys are too old. Times not to be accepted unless we have a pool survey. Part of Meet Requirements. Responsibility of the region to send in survey. Survey template, with an example. Responsibility of council or pool owners. Professional surveyors institute.</p> <p><u>***National Record Applications to be accompanied by a current full pool survey within the last 5 years unless there has been any changes to the pool i.e bulkhead, touch pads, tiling. * Exception, records broken at national or international meets do not need a pool survey provided.– Moved Ross, Second Gavin.</u></p> <p>SNZ to communicate to regions.</p>	SNZ
k	Zonal Meet date confirmation - <i>Gavin</i>	No date as yet.	
l	Mentoring Programme update. Where are we at? - <i>Gavin</i>	<p>General Discussion on purpose and implementation. Keegan to send form to officials and let them know what meet they will be assessed at.</p>	KM
m	International Meets coming up? Oceania 2016	Oceania – Dates confirmed. Communication to be sent to clubs regions and officials and in freestyler when applications open.	SNZ
n	NZ Officials to Australian Meets – <i>Gavin</i>	Lesley to contact Erin, chair of Australia TAC	LH

o	Secondary Schools. Should info be in SNZ Regulations? - Ross	As this meet has stabilized the information should be in the regulations. *** <u>Sec Schools be in regulations – Moved Gavin, seconded Dianne.</u>	
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p	<u>Right to Compete</u> Is this all finalized? – Lesley, Dianne how regions would process the school student members.	Dianne questioned who the swimmer would be registered to if they are to be a “club swimmer” for the event? E.g. if a child from Kaeo wanted to compete at NISS who would they become a member of? Suggest a club of “school” and any swimmer that isn’t a current member of swimming New Zealand be put into this club. Wording 3.5 – completion. Wording 3.6 – where.	KM & KS
q	World Masters 2017 - Ross	As chair of AKL technical committee. SNZ should be looking to NZ not just Auckland for officials. Funding may not be a problem for them.	
r	How has the meet approval process bedded in; has there been any impact on the registration of officials? SNZ input needed here.	Yes. Process not questioned by people, they get on and do it. Increase in officials with accreditations and in database.	
s	Regional training - how do we do this going forward - differences in basic and specific training? - Dianne	Provide videos of officials in a working environment – videos at national events. Add videos from USA Swimming to website. PowerPoint to be made.	
t	Metro Sports Centre CHC	Brief update received	
u	Accommodation for National Meets in Auckland - Lesley	Keegan to find out costs of lodge. Make list of accommodation.	KM
v	FINA rule updates, interpretation - Lesley	Recent FINA rule clarifications/interpretations discussed	
w	Appointments for Open Water, Juniors, Opens, DivII and Age Groups	Completed	

6. General Business

	Officials Function - Ross	Make Casual lunch the Formal lunch with SNZ to subsidise to the amount of normal function. – Keegan to discuss with Kent	KM
	Technical Manual - Ross	Ross to review technical manual.	RB
	Events Committee	Recommendation for committee to be re-instated. The TAC supported Lesley as the TAC representative	SNZ
	Jacqui Ruth Record Attempt.	Follow normal rules for approving IPC event.	
	Warm Up Times	At the Team Managers meeting inform teams that warm-up time will be cut 5 minutes short progressively each session if swimmers do not clear the pool on time.	Specific Meet MD

	Open Water Numbers	Investigate the cost of OW numbering tattoos. 1-100 for 5 & 10km.	SNZ
	Top Order - Developing Officials	Changes were made to the list and officials to be advised accordingly	